

VISIT www.Scopulus.co.uk/Legaldocs/ for Your Business and legal Documents.

Agency Agreement

[More Information](#)

Use this agency agreement when your business wishes to appoint agent(s) to promote your products or services.

Documents included:



- Agency Agreement - *Template*
- **FREE** Checklist used in conjunction with this Agency Agreements.
- **FREE** Plain English explanation of Agency Agreements

You get the above files in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £34.99

[Buy Download](#)

All Employment Policies

[More Information](#)



Get all the employment policies and procedures at a great low price, saving you loads of money. This gives you a huge saving from buying the 8 documents individually along with the 11 FREE documents included in the price. This package also means that you get some of the main documents completely FREE.

List Price: ~~£153.92~~

Price: £85.00

[Buy Download](#)

Appraisal Policy



[More Information](#)



This appraisal policy outlines and communicates the approach the business has towards appraising its employees. It methodically covers all the key issues.

Documents included:

- Appraisal Policy
- **FREE** Conducting an appraisal
- **FREE** Dealing with poor performers

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £18.99

[Buy Download](#)

[Cohabitation Agreement](#)

[More Information](#)

If you are living with someone or are about to live with someone then there are many changes and decisions that are made with huge “implications”. This document will take care of these implications, as agreed with your partner, protecting you both.



Documents included:

- Cohabitation Agreement - *Template*
- **FREE** Explanation of the Cohabitation Agreement

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £17.99

[Buy Download](#)

[Cohabitation Crisis Pack](#)

[More Information](#)

This document gives advice to an unmarried couple who have separated or who are about to separate. This pack is 15 pages long.



Documents included:

- Cohabitation Crisis Pack - 15 pages
- **FREE** Checklist of things to do when splitting up

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £17.99

[Buy Download](#)

[Confidentiality Agreement - Long](#)



[More Information](#)

This Confidentiality Agreement is a 5-page legal document specifying what sensitive information can be disclosed and to whom, during and after business discussions between two parties.



Documents included:

- Confidentiality Agreement - Long - *Template*
- **FREE** Explanation of the long-form Confidentiality Agreement

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £14.99

[Buy Download](#)

Confidentiality Agreement - Short



[More Information](#)

This Confidentiality Agreement is a legal document specifying what sensitive information can be disclosed and to whom, during and after business discussions between two parties.



Documents included:

- Confidentiality Agreement - Short - *Template*
- **FREE** Explanation Of The Short Confidentiality Agreement

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £9.99

[Buy Download](#)

Confirmation of Verbal Agreement



[More Information](#)

When you make an agreement verbally, it is a good idea to get it in writing immediately, to avoid problems or misunderstandings later. This confirmation of verbal agreement is evidence of what you agreed.



Documents included:

- Confirmation of a Verbal Agreement - *Template*

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £11.99

[Buy Download](#)

Consultancy Agreement

[More Information](#)



A consultancy agreement covering all the key issues you need to consider

when a consultant is appointed.

Documents included:

- Consultancy Agreement - *Template*
- **FREE** Explanation of the Consultancy Agreement
- **FREE** Invoice Template
- **FREE** Invoice Template Notes



You get the above files in both .pdf and .doc Word format and you can download immediately after payment. Download zip file size 110 KB.

Price: £37.99

Buy Download

Contract Hourly Paid Employee



More Information

This is a standard contract of employment for employees paid on an hourly basis.



Documents included:

- Hourly-Paid Contract of Employment

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £37.99

Buy Download

Copyright Licence



More Information

Use this copyright licence to protect your copyright material (and your revenue stream) when you give permission to another entity to use it.



Documents included:

- Copyright Licence - *Template*.

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £17.99

Buy Download

Credit Application Form



More Information

A credit application form to give potential customers applying for credit with your company.

Documents included:



- Credit Application Form - *Template*
- **FREE** Explanation of Credit Application Form

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £7.99

Buy Download

Credit Application Letter



More Information

A short letter which tells a customer that they have been successful in their application for credit and explaining the terms on which credit is given.



Documents included:

- Credit Application Letter - *Template*

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £4.99

Buy Download

Credit Control Information Pack



More Information

Credit control is a difficult area that is important to any business. This pack covers all areas from start to finish of the credit process. This pack is 20 pages long. Protect yourself from lost revenue and bad debts.



Documents included:

- Credit Control Information Pack

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £19.99

Buy Download

[Data Protection Policy](#)



[More Information](#)

This data protection policy sets out employees' rights and duties concerning the Data Protection Act during their employment with you.

Documents included:



- Data Protection Policy
- **FREE** E-mails at work document
- **FREE** Manual records document

You get the above files in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £18.99

[**Buy Download**](#)

[Debt Collection Letters](#)



[More Information](#)

Here are three debt collection letters to assist you in getting that payment. Don't delay getting that payment!

Documents included:



- First debt collection letter - *Template*
- Second debt collection letter - *Template*
- Third debt collection letter - *Template*

You get the above files in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £9.99

[**Buy Download**](#)

[Director's Guarantee Letter](#)



[More Information](#)

Use this Director's Guarantee Letter to get one of the director's to guarantee you get your money if the company cannot or does not pay.

Documents included:



- Director's Guarantee Letter - *Template*

You get the above file in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £9.99

[**Buy Download**](#)

[Directors Service Agreement](#)

[More Information](#)

When a company appoints a director, they are an employee of the company and therefore the law requires a contract of employment. This is a comprehensive document covering the terms of service of the employment.



Documents included:

- Director's Contract
- **FREE** Explanation of key clauses in the director's contract
- **FREE** Additional notes to help understanding of the director's contract

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £37.99

Buy Download

[Disciplinary Procedure - Long](#)

[More Information](#)

Larger companies require a sophisticated disciplinary procedure that allows the management structure to handle different levels of discipline.



Documents included:

- Extended 7 page Disciplinary Procedure
- **FREE** Overview of Disciplinary Procedure - Long
- **FREE** Managing discipline
- **FREE** Dealing with poor performers

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £18.99

Buy Download

[Disciplinary Procedure -Simple](#)

[More Information](#)



This is a practical disciplinary procedure for a small company where there are not many management levels.



Documents included:

- Simple 3 page Disciplinary Procedure
- **FREE** Overview of Disciplinary Procedures - Simple

- **FREE** Managing discipline
- **FREE** Dealing with poor performers

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £14.99

[Buy Download](#)

[Distance Selling Regulations Explained](#)



[More Information](#)

What a business must do to comply with the Distance Selling Regulations. If you sell via the internet or mail order, **you must know this!**



Documents included:

- Distance Selling Regulations Explained

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £11.99

[Buy Download](#)

[Employment Contract - Manager Senior Staff](#)



[More Information](#)

Use this contract of employment for managers and senior member of staff. You can adjust this template for all other staff.



Documents included:

- Employment Contract - Manager/Senior Staff
- **FREE** Explanation of the key clauses of the Employment Contract - Manager/Senior Staff
- **FREE** Additional notes to help understanding of the Employment Contract - Manager/Senior Staff

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £37.99

[Buy Download](#)

[Equal Opportunity Policy](#)

[More Information](#)



An equal opportunity policy effectively puts into words the businesses

commitment to the fair treatment of all individuals in its recruitment process and whilst they are employed. It will ensure protect for the business and the rights of individuals.

Documents included:

- Equal Opportunity Policy
- **FREE** Sexual harassment explained
- **FREE** Burden of proof in sex discrimination cases



You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £18.99

[Buy Download](#)

General Power of Attorney



[More Information](#)

This General Power of Attorney will give the person you nominate the right to act on your behalf, to whatever extent you specify in this document.



Documents included:

- Power of Attorney - General - *Template*

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £11.99

[Buy Download](#)

Grievance Procedure - Long



[More Information](#)

This grievance procedure is a more sophisticated procedure for a SME or large company that has the management structure to handle different levels of discipline. This will help to resolve the build up of problems going straight to the most senior person were it might not need to go that far.



Documents included:

- Grievance Procedure - long
- **FREE** Notes on Grievance Procedure - Long

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £18.99

[Buy Download](#)

Grievance Procedure - Simple



[More Information](#)

This is a practical grievance procedure for a small company where there are not so many levels of management.



Documents included:

- Grievance Procedure - Simple

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £15.99

[Buy Download](#)

Joint Venture Agreement



[More Information](#)

A joint venture agreement governs how two or more entities will work together for a common business goal.



Documents included:

- Joint Venture Agreement - *Template*
- **FREE** Explanation of the key clauses of the joint venture agreement
- **FREE** Checklist for a Joint Venture Agreement - 21 points

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £42.99

[Buy Download](#)

Last Will and Testament

[More Information](#)





Use this last will and testament if you have a partner and children. The children only benefit in the unfortunate circumstance where the spouse or nominated adult dies.

Documents included (4):

- Last Will and Testament - residue to adult but to children if adult dies - *Template*
- Last Will and Testament - residue to spouse but to children if

spouse dies - *Template*

- **FREE report** - Where to keep your Last Will and Testament
- **FREE report** - 6 Things to Do When Someone Dies

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £7.99

[Buy Download](#)

Last Will and Testament - Children Benefit Only



[More Information](#)

This document will protect your children. Use this Last Will and Testament if you feel that it is inappropriate for your spouse to benefit from your death. Your children will be the beneficiaries of your estate. We have included **TWO FREE** useful documents to help you make the right decisions (see below).



Documents included (3):

- Last Will and Testament - Children Benefit Only - *Template*
- **FREE report** - Where to keep your Last Will and Testament
- **FREE report** - 6 Things to Do When Someone Dies

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £7.99

[Buy Download](#)



Last Will and Testament - No Children

[More Information](#)

This Last Will and Testament is for people who have no children.

Documents included (3):

- Last Will and Testament - No Children - *Template*
- **FREE report** - Where to keep your Last Will and Testament
- **FREE report** - 6 Things to Do When Someone Dies

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £7.99

[Buy Download](#)

Memorandum of Understanding



[More Information](#)

When a group of individuals are contemplating setting up a business, they will get to the point where they should write down in a memorandum of understanding, the object of the business, and what each person is to contribute in time, money and resources.



Documents included:

- Memorandum of Understanding - *Template*
- **FREE** Explanation of the Memorandum of Understanding

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £12.99

[Buy Download](#)

Noisy Neighbours



[More Information](#)

How to deal with noisy neighbours? Use this procedure and to manage the situation.



Documents included:

- Noisy Neighbours - Checklist

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £5.99

[Buy Download](#)

Partnership Agreement



[More Information](#)

This legal document is to be used when two or more people come together to form a business.



Documents included:

- Partnership Agreement - *Template*
- **FREE** Checklist for Partnerships
- **FREE** What to consider when going into partnership with friends

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £31.99

[Buy Download](#)

[Patent Licence](#)



[More Information](#)

This document will grant a licence to a third party to use your patented idea. This patent licence will govern how they use the patent you have registered.



Documents included:

- Patent Licence - *Template*
- **FREE** Explanation of the Patent Licence

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £17.99

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[Pre-Nuptial Agreement](#)



[More Information](#)

This legal document is for couples before they get married. This pre-nuptial agreement outlines how the couple will own, share and use their estates during their married life and in the worst case scenario, if things don't work out.



Documents included:

- Pre-Nuptial Agreement - *Template*

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £34.99

Buy Download

[Request for Trade References Letter](#)



[More Information](#)

Sent this letter to a previous supplier of a potential credit customer asking for a reference. The letter asks the supplier whether the potential customer is credit-worthy. You should always get a trade reference before give credit to B2B customers especially for significant amounts that could affect your business.



Documents included:

- Request for a Trade References Letter - *Template*

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £4.99

[Buy Download](#)

Software Licence Agreement



[More Information](#)

This Software Licence Agreement gives a licence to a user for the use of the software. This document restricts the use and limits the liability of the software vendor.



Documents included:

- Software Licence Agreement - *Template*
- **FREE** Explanation of the software licence agreement
- **FREE** Explanation of what is a software licence agreement

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £34.99

[Buy Download](#)

Standard Terms and Conditions



[More Information](#)

This document is a standard terms and conditions when you sell goods.

Documents included:



- Standard Terms & Conditions of Sale - *Template*
- **FREE** Explanation of Standard Terms and Conditions of Sale
- **FREE** Alternative clauses for terms and conditions of sale
- **FREE** Invoice Template
- **FREE** Invoice Template Notes

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £17.99

[Buy Download](#)

[Standard Terms and Conditions - Goods and Service](#)



[More Information](#)

If your businesses sell both goods and services, you will need both the terms and condition of goods template and the terms and conditions of service template. If you fall in this category, we have decided you can have **50% off** the second terms and conditions.

Documents included:



- Standard Terms & Conditions of Sale - *Template*
- Standard Terms and Conditions of Service - *Template*
- **FREE** Explanation of Standard Terms and Conditions of Sale
- **FREE** Alternative clauses for terms and conditions of sale
- **FREE** Explanation of Standard Terms and Conditions of Service
- **FREE** Invoice Templates X2
- **FREE** Invoice Template Notes

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £26.99

Buy Download

[Standard Terms and Conditions of Service](#)



[More Information](#)

This document provide the terms and conditions of the services you offer detailing the price, timetable, materials etc.

Documents included:

- Standard Terms and Conditions of Service - *Template*
- **FREE** Explanation of Standard Terms and Conditions of Service
- **FREE** Invoice Template
- **FREE** Invoice Template Notes



You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

A question we get a lot is "what's the difference between a consultant and providing a service?" One of the main differences is "Your Fee". In general, a consultant provides an advisory or higher level skilled service, who may or may not do the work required depending on what has been negotiated and and agreed in the [consultancy agreement](#).

A service provider gives a standard or set/fixed service. An easy example that demonstrates the difference is, a painter and decorator provides a service and an interior designer is a consultant because they advices on style and design and can plan and get the work completed if contracted to do so.

Price: £17.99

Buy Download

[Tenancy Agreement](#)



[More Information](#)

This is an assured shorthold tenancy agreement for furnished or unfurnished property.



Documents included:

- Tenancy Agreement - House/Freehold Property - *Template*
- **FREE** Check-In/Check-Out Inventory Report

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £8.99

Buy Download

[Tenancy Agreement - Flat](#)



[More Information](#)

This is a fixed shorthold tenancy agreement for a flat or for premises above a shop.



Documents included:

- Tenancy Agreement - Flat - *Template*
- **FREE** More information on tenancies
- **FREE** Check-In/Check-Out Inventory Report

You get the above files in both .pdf and .doc Word format and you can download immediately after payment.

Price: £9.99

Buy Download

[Termination Agreement](#)



[More Information](#)

Use this Termination Agreement to agree how the employer/employee relationship and contract will end.



Documents included:

- Termination/Compromise Agreement

You get the above file in both .pdf and .doc Word format and you can download immediately after payment.

Price: £27.99

Buy Download

[Trademark Licence](#)



[More Information](#)

Use this Trademark Licence document to grant a user permission to use your trademark.



Documents included:

- Trade Mark Licence - *Template*
- **FREE** Explanation of a trademark licence and its uses

You get the above files in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £17.99

Buy Download

[Web Design Agreement](#)


[More Information](#)

This is an agreement between a web design company and the owner of a website for the design/modification of a website. This web design agreement covers all aspects of the design and work.



Documents included:

- Web Design Agreement - *Template*
- **FREE** Checklist for a Web Design Agreement

You get the above files in both  .pdf and  .doc Word format and you can download immediately after payment.

Price: £34.99

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- » [Internet Documents](#)
- » [Property Documents](#)
- » [Family Personal](#)

Legal agreements online, UK legal documents online, internet documents, confidentiality agreement, terms of use agreement, property agreement, employment document. All documents are from professionals in this field. These standard documents can be amended to suit your precise commercial requirements by adjusting the wording to suit your purposes.

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